

City Manager Opportunity – Euharlee, GA

The City of Euharlee, GA, “The Covered Bridge City”, has launched a search for its **City Manager** position. Euharlee is the third largest city in Bartow County and is rich in Georgia history. The City of Euharlee is a progressive community who is working to move the City forward while preserving the rich history of its past. For additional information about our city, please visit our website (www.euharlee.com).

The City Manager, appointed by the Mayor and City Council, serves as the Administrative Executive for the City of Euharlee. The City Manager plans, organizes, integrates, fiscally controls, directs, administers, reviews and evaluates the effectiveness of activities, operations, programs and services for the City of Euharlee. The City Manager is responsible for carrying out the mission, vision, policies, provisions, laws, regulations and programs, in conjunction with the Mayor and City Council. The primary components of this position include: Strategy, Planning, and Financial Management; Administration and Operational Excellence; Staff Management and Leadership; Community Responsiveness and Public Relations. This is a highly visible role where excellent customer service and multi-tasking is an integral part of the role. The City Manager’s job duties are primarily performed in an office environment, but also require periodic site visits to various locations within the City.

The successful candidate will possess a Bachelor’s degree in Business Management, Accounting, Governmental Affairs or similar major; extensive experience in lieu of a degree is acceptable. A minimum of six (6) years of progressive experience in local government is required, with at least four (4) of those years being in a supervisory role. Must possess experience with regulatory requirements, policy, and procedural administration. Strong financial acumen is required; experience developing and administering a budget is critical to the success of this position. Thorough knowledge of state statutes and codes, federal guidelines and protocols, and local ordinances related to municipalities is expected. All candidates must be able to demonstrate a history of integrity and honesty, along with high degree of initiative and effective decision-making. The incumbent must also live within a 25-mile radius of the City.

Our employees and the community we serve are Euharlee’s top priorities. Our City’s success is built upon both and we take that seriously. We want to hire a **City Manager** who represents that same level of commitment and dedication. If you believe you have what it takes to become a part of the City of Euharlee’s executive team, we encourage you to apply as soon as possible. A letter of interest and resume, along with three (3) professional references and three (3) personal references, may be submitted (**via email to: kgobbi@euharlee.com**) **No walk-ins, phone calls or agency inquiries please.** The City of Euharlee is an Equal Opportunity Employer.